National Life Members Committee (NLMC)
Terms of Reference

The aims and objectives of the NAHT National Life Members Committee are:

● To discuss and determine matters of business and areas for action in relation to any matter placed before it by the National Executive.

● To provide a means of forming a collective opinion on matters of concern relating to life members and conveying that opinion to the National Executive of NAHT.

● To provide a body with which the National Executive can readily consult on life members’ issues.

● To keep the NEC, NLMC and the NAHT Life Members informed of developments relevant to those who are retired.

● To make such recommendations to the relevant main committee/s as the NLMC may determine in relation to its powers.

● To contribute to the provision of advice, support materials and services relevant to Life Members.

● To be a source of communication between the NLMC and Life Members.

The structure of the NLMC

● The NLMC is made up of 2 elected regional retired Life Member representatives from each of the 10 NAHT regions with the addition of two places each for Northern Ireland and Wales. It should be noted that only 1 member from each region, Northern Ireland and Wales will attend each meeting. The decision as to who will attend is made by the appropriate regional or national executive.

● Regional representatives shall have a maximum period of 6 years on the NLMC, effective from November 2017 or for new representatives from the first meeting after the date of their regional election.

● As each region is expected to identify 2 representatives, one of whom will attend the NLMC, the 6 year term of the non-attendee will be deemed to have commenced from the date of their regional election.

● Officer posts will be up for annual election at our AGM which is the first meeting after the NAHT annual conference.

● Should a standing officer step down or lose their position through the democratic process he or she will be eligible to remain on the NLMC until their next regional AGM where they may
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wish to stand again for regional election. Should he/she be successful they may only remain on the NLMC for the remainder of their 6 year term.

The NLMC officer roles are as follows -

- Chair
- Vice Chair

The NLMC is supported by a servicing officer from HQ in Haywards Heath. For details regarding roles and responsibilities of members of the NLMC please refer to the appropriate internal document.

Meeting schedule

With effect from June 2016 the NAHT Life Members Committee will meet four times a year in March, June, September and January on the Wednesday of the NEC which enables the NLMC to develop effective working links with the members of the NEC.

Reporting mechanisms

The chairperson, vice chairperson, and secretary of the NLMC supported by the HQ servicing officer will provide a written report four times a year to be discussed at the Membership Services Committee with the chair attending the committee meeting to represent the interests of LM.

In addition the vice chairperson of the NLMC will provide a written report, to be published at the NAHT Annual Conference, outlining the work of the committee over the previous year supported by the committee servicing officer.

These Terms of Reference will be reviewed annually at the first NLMC meeting after NAHT Annual Conference.

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